



## **COMMUNITY GROUNDWORKS POSITION DESCRIPTION**

**Title:** Goodman Youth Farm – Farm Educator Internship

**Reports To:** Goodman Youth Farm Manager

### ***Internship Expectations***

Goodman Youth Farm interns develop skills in farm-based education as well as small-scale organic vegetable production. As farm educators, interns lead groups of elementary, middle and high school youth in completing daily farm tasks, as well as cooking, art, and nature activities. Before leading students, interns learn hands-on farming techniques by working together as a field crew to prep the farm for student visits. Through this internship, interns can expect to: gain experience developing and implementing farm-based curricula and activities, develop a working knowledge of vegetable gardening and small-scale farm management, contribute ideas and reflections as part of a collaborative work environment, and be an active member of a diverse learning community.

One farm educator will have the opportunity specialize in beekeeping in addition to the experiences described above. This intern will learn to care for our beehives and lead students in beekeeping demonstrations and hands-on activities. Prior experience with beekeeping is not required, although some exposure to bees is encouraged; supplemental training will be provided in one-on-one sessions with the farm manager.

### ***Specific Duties and Responsibilities***

- Interns will be involved in all aspects of our educational programs including activity set-up and implementation, developing educational materials, and program debriefs
- Interns will be expected to supervise adult and youth volunteers
- Interns will be fully involved in fieldwork tasks such as bed prep, weeding, and mulching in preparation for educational programs and as required for seasonal farm maintenance.
- Interns are expected to arrive on time and be ready to work for every shift
- At times, interns may have to work in inclement weather or may be asked to adjust their work hours to accommodate the weather
- Interns will participate in weekly professional development experiences during the summer session, as well as other scheduled training opportunities throughout the season.

### ***Required Knowledge, Skills & Abilities***

- Excellent communication skills and ability to work well with others
- Ability to work outdoors in a variety of weather conditions
- Experience working with school-aged children
- Interest and willingness to learn about organic farming, and participate in both the physical and mental work that farming requires

## ***Time Commitment***

- Summer Schedule - June 12 to August 10  
Monday/Tuesday/Thursday: 8:00am-3:00pm
- Spring/Fall Schedule – April 18 to June 8 / September 5 to November 2  
Tuesday/Wednesday/Thursday: 8:00am-3:00pm
- At least once during the season, interns will be expected to lead a Saturday morning volunteer day (8:00am-12:00pm). Volunteer days take place the second Saturday of each month.

## ***Compensation***

- The hours for this internship are based on a rate of \$2,175 for 300 hours
- The pay rate is \$7.25/hr. Interns must record their hours daily on the supplied timesheet.
- Depending on the intern's spring and fall availability, we anticipate that interns will complete between 300 and 600 hours, but interns will be paid according to hours worked
- Interns will receive one payment after the spring season (in mid June), one at the end of July, one at the end of August, and one final payment after the fall season (in early November)

You may be eligible for academic credit for your internship. Please negotiate the terms of any academic credit directly with your faculty sponsor, and discuss with the Youth Farm Manager prior to the start of your internship.

## ***Extras***

As an intern with the Youth Farm, we invite you to participate in the many different opportunities and events at Community GroundWorks. For example, interns are invited to participate in restoration and land stewardships workshops on the land at Troy Gardens, listen in on Troy Farm classes about organic CSA farming and visit the Thursday evening farm stand, and attend community events throughout the season. Interns may also choose to participate in an Intern Swap to visit another Community GroundWorks program for a day.

Interns will also have the opportunity to grow food for themselves in one of the Youth Farm's community garden plots (20x20 ft). Time spent working in personal garden plots will be outside of the time commitment required for the internship.

## ***How to Apply***

Please submit cover letter and resume to [jennica@communitygroundworks.org](mailto:jennica@communitygroundworks.org)

Requirements of cover letter:

- 1-2 pages (maximum)
- Your preferred start & end date
- Brief description of your experience growing vegetables
- Brief description of your experience with working with children
- The community at the Youth Farm values diversity. How has diversity contributed to success in other aspects of your life?

Application deadline: **February 15, 2017.**

Qualified applicants will be contacted for an interview date after the deadline has passed.